



Partnership on Transparency
in the Paris Agreement



CBIT-GSP
CLIMATE TRANSPARENCY



CARIBBEAN COOPERATIVE MRV HUB

Measurement • Reporting • Verification

BTR Finalization and NDC Alignment Workshop & 6th Caribbean Cooperative MRV Hub Annual Meeting

1st April – 4th April 2025

Saint George's, Grenada | Radisson Grenada Beach Resort



Photo credit: Ministry of Climate Resilience, the Environment and Renewable Energy, Government of Grenada

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ACRONYMS

BTR – Biennial Transparency Report

CB – Capacity Building

CBIT-GSP - Capacity Building Initiative for Transparency – Global Support Program

ETF – Enhanced Transparency Framework

CCMRVH – Caribbean Cooperative Measurement, Reporting & Verification Hub

CTF – Common Tabular Format

CGE – Consultative Group of Experts

FMCP – Facilitative Multilateral Consideration of Progress

GEF – Global Environment Facility

GHG – Greenhouse Gas

GHGMI - Greenhouse Gas Management Institute

GST – Global Stocktake

IPCC – Intergovernmental Panel on Climate Change

MPG – Modalities, Procedures and Guidelines

MRV – Measurement, Reporting & Verification

NC – National Communication

NDC – Nationally Determine Contribution

NZAGRC – New Zealand Agricultural Greenhouse Gas Research Centre

PATPA – Partnership on Transparency in the Paris Agreement

Q&A – Questions & Answers

QA/QC – Quality Assurance/Quality Control

RCC – Regional Collaboration Centre

TER – Technical Expert Review

TOR – Terms of Reference

UNEP – United Nations Environment Programme

UNFCCC – United Nations Framework Convention on Climate Change

1 Introduction

This report summarizes the Regional Biennial Transparency Report (BTR) Finalization and Nationally Determined Contribution (NDC) Alignment Workshop (April 1–3, 2025) and the 6th Caribbean Cooperative MRV Hub Annual Meeting (April 4, 2025), both held in Grenada. The four-day regional engagement was jointly organized by the Partnership on Transparency in the Paris Agreement (PATPA), the Capacity Building Initiative for Transparency – Global Support Program (CBIT-GSP), the United Nations Framework Convention on Climate Change (UNFCCC), and the Caribbean Cooperative Measurement, Reporting and Verification Hub (CCMRVH), with support from regional and international partners.

Bringing together national experts, technical practitioners, and transparency focal points from across the Caribbean, the joint event aimed to strengthen climate reporting under the Enhanced Transparency Framework (ETF), provide hands-on technical support for finalizing biennial transparency reports (BTRs), and align these with updated nationally determined contributions (NDCs). Over the first three days, participants engaged in interactive sessions on ETF reporting tools, technical expert reviews (TERs), quality assurance and control (QA/QC), and climate reporting action mapping, while sharing experiences and challenges in a collaborative setting.

The engagement culminated with the 6th Caribbean Cooperative MRV Hub Annual Meeting, which convened MRV Hub member countries and partners to reflect on the institutions progress, review technical and institutional developments, and discuss strategic priorities for future programming. The meeting provided a platform to reinforce regional cooperation, align national transparency efforts with MRV Hub support, and shape the Hub's evolving role as a responsive, member-driven institution for climate action.

Over the course of four days, an average of thirty-seven (37) attendees were present at the BTR Finalization and NDC Alignment Workshop and 6th Caribbean Cooperative MRV Hub Annual Meeting. The workshop saw attendees from nine Caribbean countries, as well as representatives from PATPA, CBIT-GSP, CCMRVH, UNFCCC, United Nations Environment Programme (UNEP), New Zealand Agricultural Greenhouse Gas Research Centre (NZAGRC), and the Grenadian Government.

2 Background

Established in 2019, the Caribbean Cooperative Measurement, Reporting and Verification Hub (CCMRVH) is a regional initiative designed to build sustained capacity among Caribbean nations to meet their transparency obligations under the Paris Agreement. Its core mission is to support Member Countries in strengthening national MRV systems, supporting the implementation of the ETF, producing high-quality greenhouse gas (GHG) inventories and climate reports, and using data to inform climate action, access finance, and guide policy decisions.

Operating as a cooperative and mentoring platform, the MRV Hub enables peer exchange, resource sharing, and collaborative problem-solving. The MRV Hub's Annual Meeting is a key opportunity for reflection, strategic planning, and reinforcing regional collaboration. It brings together Member Countries and partners to review progress, shape future programming, and deepen engagement with ongoing transparency initiatives.

The Regional Workshop on BTR Finalization and NDC Alignment, held immediately before the 6th MRV Hub Annual Meeting, exemplifies the type of regional knowledge sharing, capacity building, and networking the MRV Hub continues to facilitate. Organized in collaboration with PATPA, CBIT-GSP, and UNFCCC, the workshop was designed to help countries address capacity constraints related to the ETF, particularly as they prepare to submit their first BTRs, and update their NDCs.

Building on the 2023 PATPA Global BTR Dialogue and CBIT-GSP Capacity Needs Assessment, the workshop offered practical training on ETF tools, guidance on aligning BTR and NDC processes, and opportunities to troubleshoot technical issues with support from experts and peers.

The cooperative and inclusive approach promoted during the workshop reflects the MRV Hub's ongoing commitment to advancing regional technical excellence, fostering peer learning, and strengthening institutional capacities in support of the goals of the Paris Agreement.

3 BTR Finalization and NDC Alignment Workshop & 6th Caribbean Cooperative MRV Hub Annual Meeting Session Summaries

3.1 BTR Finalization and NDC Alignment Workshop (Day 1-Day 3)

3.1.1 Workshop Objective

The BTR Finalization and NDC Alignment Workshop, held from April 1–3, 2025, aimed to provide targeted technical support to Caribbean countries in developing and submitting their first BTRs. Building on previous global dialogues and capacity needs assessments, the workshop offered hands-on training with UNFCCC reporting tools, peer feedback, and expert guidance to address common challenges, improve reporting quality, and prepare for TERs. It also explored the linkages between BTRs and NDC cycles, fostering regional exchange, troubleshooting support, and planning for future improvements.

Specific Objectives:

- Provide in-depth technical guidance on applying the modalities, procedures, and guidelines (MPGs) under the enhanced transparency framework.
- Deliver hands-on training on the use of UNFCCC ETF reporting tools.
- Facilitate peer feedback and expert input on BTR chapters and ongoing national work.
- Promote the exchange of lessons learned and best practices to overcome technical barriers.
- Support countries in preparing improvement plans and readiness for TERs.
- Strengthen understanding of the interlinkages between BTR and NDC processes to promote integrated planning and reporting.

The proposed outcome of the workshop was twofold. First, for participating countries to get their BTRs closer to completion through peer advice and troubleshooting sessions, including hands-on training on the UNFCCC reporting tools. Second, to help participating countries reflect on their BTR submissions, including linkages to the NDC cycle, improvement plans, and preparation for the upcoming TERs.

3.1.2 Summary of Day 1 – The BTR and NDC Alignment

Day One of the workshop focused on aligning BTRs with NDCs, bringing together country representatives and technical experts to build a shared understanding of how these two components of the enhanced transparency framework interconnect.

The day began with registration, a formal opening, participant introductions and congratulations to the Parties that have already submitted their BTRs—recognizing early movers and setting an encouraging tone for the rest of the workshop. This was followed by a session outlining the objectives and purpose of the

workshop, helping participants understand the intended outcomes and broader context of their engagement.



Figure 1 Molly White, Senior Director of Education Program, GHGMI, moderating Opening Ceremony of the BTR Finalization and NDC Alignment Workshop. Photo credit: Ministry of Climate Resilience, the Environment and Renewable Energy, Government of Grenada

The morning continued with an interactive quiz on ETF reporting requirements, providing an engaging way to refresh participants' knowledge on what is mandatory, what is optional, and what's new under the ETF. A key highlight of the day was a presentation that clearly outlined the linkages between BTRs and NDCs, helping participants understand how both processes can support and reinforce each other.

A dynamic panel discussion allowed countries at different stages of BTR preparation and NDC updating to share their experiences. Those who had already submitted their reports discussed the challenges they faced and the lessons they learned. This exchange proved especially valuable for countries still in the process of development, offering peer-driven insights and practical guidance.

In the afternoon, the focus shifted to hands-on technical capacity building, led by the UNFCCC. Participants engaged in practical exercises using GHG inventory reporting tools and explored their interoperability with the Intergovernmental Panel on Climate Change (IPCC) software. These sessions were instrumental in bridging theory with application, helping participants better understand the tools available for transparency reporting.

Day One concluded with a session dedicated to open knowledge sharing, Q&A, and participant feedback. This wrap-up allowed for reflection, clarification of any outstanding questions, and direct engagement with the UNFCCC representatives and facilitators.

Notably, the presentation on BTR–NDC linkages, the panel discussion, and the hands-on UNFCCC-led exercises stood out as key components of the day. Countries in the process of developing their BTRs and updating their NDCs gained valuable knowledge from those that had completed submissions. Additionally, participants had the opportunity to explore ETF reporting tools in depth and engage directly with experts, enhancing their technical understanding and confidence moving forward.



Figure 2: CCMRVH Programme Officer, Benise Joseph chaired the session on "Panel Experiences on BTR preparation and NDC update" on Day One

3.1.3 Summary of Day 2 – Technical Expert Review

Day Two of the workshop focused on deepening participants' understanding of the TER process under the ETF, as well as exploring tools and approaches to improve national reporting and transparency systems.

The day began with a recap of Day One and a welcome by the facilitators, followed by an overview of the TER process delivered by representatives from the Consultative Group of Experts (CGE). Participants were introduced to the roles, procedures, and expectations associated with TERs. A key point of discussion was that all first BTRs will receive in-country reviews, with subsequent reviews subject to resource availability. Questions were raised about the application and frequency of desk reviews, the possibility of requesting in-country reviews, and the responsibilities of countries. Participants and facilitators also discussed the need to include specific clauses in consultant contracts to ensure their availability for TER and Facilitative Multilateral Consideration of Progress (FMCP) processes.

CBIT-GSP provided a presentation on their 2024 review of BTRs and shared self-assessment tools accessible via the Climate Transparency Platform. A Q&A session touched on key concerns such as tracking economy-wide NDCs that are not disaggregated by sector. The response emphasized the importance of keeping approaches simple by focusing on national inventories and using tools like the CTF tables for tracking mitigation impacts. Participants also expressed interest in further one-on-one technical support.

A practical demo exercise simulated the TER process, offering hands-on experience in how reviews unfold. Participants learned that while questions are sent in advance, follow-ups may arise during the review week. It was emphasized that honesty, coordinated responses, and readiness to seek clarification are crucial. Countries were reassured that TERs are not punitive but are supportive and aimed at improving reporting capacity. Key advice included not overstating information, providing context where relevant, and preparing with the right technical expertise on hand.

In the afternoon, participants took part in roundtable discussions focused on ETF Reporting Tools, NDC Tracking, GHG Inventory, Adaptation, and Support for capacity building, finance, and technology transfer. Over the course of four rounds, they selected the topics most relevant to their BTR needs and engaged directly with table leads for targeted support and guidance. Participants discussed the importance of aligning BTRs with synthesis reports and the Global Stocktake (GST) to enhance global credibility and negotiation standing. Guidance was provided on selecting practical indicators, avoiding unnecessary complexity, and clearly linking indicators to NDC targets. Flexibilities under the MPGs were discussed, particularly for developing countries, with recommendations to prioritize indicators backed by existing data systems. Discussions also covered institutional arrangements for NDC and BTR coordination, with examples highlighting different models of collaboration and consultant engagement. Questions were raised about resource support for countries delayed in their reporting cycles, with responses pointing to assistance available from organizations like UNEP, the Global Environment Facility (GEF), and the NDC Partnership. Key takeaways included clarification of mandatory versus optional chapters under the MPGs (e.g., GHG inventory and NDC progress are mandatory; adaptation and support are “should” provisions). The future review of the MPGs in 2028 was also noted as an opportunity to revisit flexibility provisions. Clarifications were also sought on nominating national focal points for ETF tool usage and linking indicators to NDC targets within the tool.

Day Two concluded with a collective reflection on key learnings and an outlook for Day Three. Participants left with a deeper technical understanding of the TER process and a clearer perspective on the tools and strategies available to strengthen national transparency frameworks.



Figure 3: Roundtable discussions on ETF Reporting Tools on Day Two coordinated by Table Leads, Tibor Lindovsky & Federico Grullon

3.1.4 Summary of Day 3 – Improvement Plan and Outlook to BTR 2

The day opened with a welcome and recap of the previous discussions. The first session explored how countries can improve reporting and transparency over time, with a focus on QA/QC. A country example presentation provided both technical insights and real-world application, highlighting detailed use of a structured inventory management system based on an external template. Questions raised during the session addressed topics such as how data validation is operationalized, including through stakeholder workshops, regular technical committee meetings, and structured review processes involving project teams, advisory committees, and government approval.

The next session focused on finalizing the first BTR. A presentation outlined funding options available through different support packages, including standalone BTR funding, combined BTR and National Communication (NC) support, and “top-up” options. Participants asked whether similar support could be accessed in other regions, and clarity was provided on the application of flexibility provisions. It was explained that voluntary reporting components are not the same as formal flexibility provisions, and while there are no penalties for not meeting flexibility requirements, ongoing improvement remains essential. Next, an interactive exercise allowed countries to self-assess and rank their national strengths across key areas: climate action, institutional arrangements, technical capacity, and data management & collection.

While rankings varied, climate action and institutional arrangements were frequently seen as strengths, while data collection and technical capacity were often identified as areas needing further development. Discussions emphasized the importance of clearly defined institutional roles, the need to strengthen data systems through legal backing, and the value of building relationships with donors and national stakeholders to advance implementation. Several countries reflected on their policy frameworks, access to international funding, and challenges such as outdated legislation or limited capacity in specific sectors.

In looking toward BTR2, participants discussed how to identify and prioritize areas of improvement. It was confirmed that all BTRs must undergo in-country review, and upcoming review cycles are expected to be more structured. Questions were raised about how to become a reviewer, how coordination will be handled between technical review bodies, and how flexibility use should be documented. It was stressed that flexibility provisions must be accompanied by explanations and improvement plans, and that even if certain chapters or data are incomplete, the learning process and transparent documentation will be key. Participants noted that improvement plans should include specific timelines, institutional responsibilities, and plans to address sector-specific and cross-sectoral capacity gaps.

The final session of the day focused on mapping strategic actions for reporting going forward. Countries outlined next steps, including confirming team leads and TORs, developing BTR implementation plans, updating inventory data, establishing review mechanisms, and aligning national communications and NDC workstreams. Emphasis was placed on integrating lessons learned from the first BTR, improving data protocols, and ensuring training opportunities are extended to national stakeholders. Many countries identified the need for better data systems, inter-agency coordination, and streamlined processes to reduce duplication and support future reporting cycles.

The workshop concluded with a reflective session to capture key learnings and a formal evaluation, marking the close of the three-day workshop ahead of the Caribbean Cooperative MRV Hub Annual Meeting.



Figure 4: CBIT-GSP Facilitator, Brittany Meighan Rancharan and GHGMI Facilitator, Molly White coordinating the "Rank your Strengths and Weaknesses" interactive exercise on Day 3.

4 6th Caribbean Cooperative MRV Hub Annual Meeting (Day 4)

4.1.1 Meeting Objective

The sixth annual meeting of the Caribbean Cooperative MRV Hub was convened to provide member countries with a platform to reflect on the Hub's progress, share experiences, and explore future collaboration opportunities. The meeting aimed to:

- Highlight country experiences through case studies, showcasing successes, completed projects, and best practices in developing BTRs and advancing NDC commitments.
- Share updates on MRV Hub services, institutional progress, and future programming priorities to ensure its continued responsiveness to member needs.
- Facilitate discussions on upcoming opportunities for targeted support, knowledge exchange, and thematic collaboration.
- Encourage peer-to-peer learning through small group discussions, enabling countries to exchange practical strategies and experiences.

This meeting served as a high-level forum to reinforce regional cooperation, promote transparency, and support the continuous improvement of climate reporting and action in the Caribbean.

4.1.2 Summary of 6th Annual Meeting

The final day of the four-day engagement began with participant registrations, followed by an opening session that set the stage for the day's activities. The session included an overview of the agenda, event logistics, and official welcoming remarks, including a greeting from the Government of Grenada.

The morning continued with a high-level reflection on the work of the MRV Hub over the period 2018–2024. This session presented a summary of activities under the IKI grant, including highlights from work crews, the capstone program, the summer academy and the success in implementing the MRV Hub as a regional technical resource. An update was also provided on the transition of the MRV Hub in 2023–2024 to a non-profit organization and what member countries can expect in 2025. The newly formed Board of Directors was introduced, and remarks were shared by the Steering Committee. The third session explored the MRV Hub's services, training programs, and country-specific support. Participants were presented with insights into how the MRV Hub supports MRV systems, reporting data, and reporting chapters through regionally parameterized tools. Three countries specifically highlighted how the MRV Hub has facilitated improvements in their national GHG management systems, projection modelling, capacity building, MRV frameworks, and NDC tracking frameworks, underscoring the tangible benefits of the Hub's technical and institutional support.



Figure 5: Permanent Secretary in the Ministry of Climate Resilience, The Environment and Renewable Energy, Peron Johnson, delivering opening remarks at the 6th Annual Meeting of the CCMRVH on Day Four. Photo credit: Ministry of Climate Resilience, the Environment and Renewable Energy, Government of Grenada

Session 4 involved small group discussions where participants explored challenges, needs, and best practices in implementing MRV systems. Guided by facilitators and captured via Mentimeter, the feedback reflected shared priorities across countries. Most participants identified the GHG inventory and NDC tracking chapters of their BTRs as areas requiring the most external support. Specific needs included standardized data collection templates, guidance on NDC tracking methodologies, and clarification on the use of flexibility provisions. Countries also highlighted the areas in which the MRV Hub could further support them, including overall training, access to technical expertise, and help with data systems and sector-specific training. Many participants emphasized that the MRV Hub's work is essential to the region, particularly in building sustained capacity and facilitating knowledge exchange across Caribbean islands. After lunch, the groups reconvened in plenary to share their findings, followed by an open dialogue reflecting on cross-cutting challenges and strategies. The afternoon continued with a session dedicated to international partners. Representatives from organizations including PATPA, CBIT-GSP, UNFCCC, Regional Collaboration Centre (RCC) St. George's, and the New Zealand Agriculture Research Centre provided updates on current and future opportunities available to member countries.



Figure 6 Country Highlight presentations, (left) Sade Hanle, St. Kitts and Nevis, (right) Anik Jarvis, Antigua & Barbuda

In the final session of the day, a presentation on the MRV Hub's future outlook and opportunities for collaboration was delivered highlighting the pillars of regional climate excellence. The session concluded with a question-and-answer period and discussion of next steps. The meeting formally closed in the late afternoon, followed by an evening networking session hosted at True Blue Bay Resort, allowing participants to connect informally and build relationships for future collaboration.

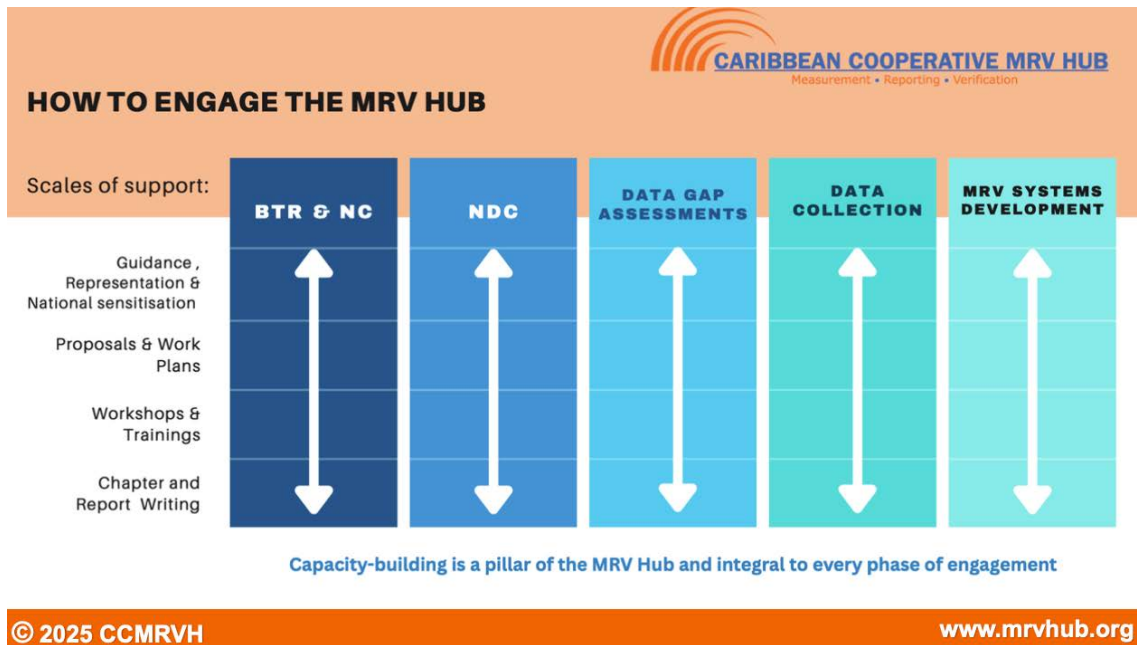


Figure 7 From presentation by Ahyana Bowen, CCMRVH Programme Associate on the MRV Hub's Future Outlook and Opportunities for Collaboration

APPENDICES

Appendix A: BTR Finalization and NDC Alignment Workshop Agenda

Day 1

Time	Session	Speaker
Day 1: The BTR		
8:30 – 9:00	Registration of Participants	
9:10-9:30 (20 min)	Opening and formal welcome Formal congratulations of Parties BTR submissions to-date	Facilitator: Molly White (GHGMI) <u>Speakers:</u> Government of Grenada PATPA: Viktoria Zipper CBIT-GSP: Brittany Meighan Rancharan MRV Hub: Benise Joseph UNFCCC: Tibor Lindovsky
9:30-10:00 (30 min)	Objectives and purpose of the workshop	Facilitator: Molly White (GHGMI) PATPA: Viktoria Zipper
10:00-10:30 (30 min)	Participant Introductions	Facilitator: Molly White (GHGMI) Introductions: All
11:00-11:30 (30 min)	Interactive quiz session	Facilitator: Molly White (GHGMI) Quiz: Joana Vieira (PATPA)
11:30–11:45 (15 min)	Presentation on Highlights of Linkages between BTRs and NDCs	Facilitator: Molly White (GHGMI) CBIT-GSP: Brittany Meighan Rancharan

11:45-12:45 (60 min)	Panel discussion on where countries stand with their BTR preparation and NDC updating, sharing experiences, linkages, challenges, and lessons-learned	Facilitator: Benise Joseph (CCMRVH) <u>Guest speakers:</u> Grenada- Titus Antoine Saint Lucia – Jermaine Descartes Trinidad and Tobago – Kishan Kumarsingh
Lunch (1:00-2:00)		
2:00-2:45	Introduction to ETF reporting tools	Facilitator: Viktoria Zipper (PATPA) Energizer: Joana Vieira (PATPA) UNFCCC: Tibor Lindovsky
2:45-4:00	Hands-on exercises on using GHG inventory reporting tool including interoperability with IPCC software	Facilitator: Viktoria Zipper (PATPA) UNFCCC: Tibor Lindovsky
Working Coffee Break		
4:00-4:30	Reflection and feedback on the day	Facilitator: Viktoria Zipper (PATPA)
End of Day 1		

Day 2

Time	Session	Speaker
Day 2: Technical Expert Review		
8:30 – 9:00	Registration	
9:00-9:15 (15 min)	Welcome and recap of day before/day ahead	Facilitator: Molly White (GHGMI) Energizer: Joana Vieira (PATPA)
9:15–9:45 (30 min)	Overview of CBIT GSP's Review of BTRs in 2024 and self-assessment tools available	Facilitate: Molly White (GHGMI) CBIT-GSP: Francesco Locatelli (CBIT-GSP)
9:45–11:00 (1hr, 15 min)	Overview of review process	Facilitate: Molly White (GHGMI) CGE: Federico Grullon, Fazle Rabbi Sadeque Ahmed
Coffee Break (15mins)		
11:15–12:30 (1hr, 15min)	Practical Exercise for demo of TER	Facilitate: Molly White (GHGMI) CGE: Federico Grullon, Fazle Rabbi Sadeque Ahmed Everyone – process explained by facilitator
Lunch (12:30-1:30)		
1:30-2:30 (60 min)	(Rounds 1 and 2) Deepening understanding of Transparency Issues in an open space	Facilitator: Viktoria Zipper (PATPA) Energizer: Joana Vieira (PATPA) Table Leads stations as participants move around with thematic questions: <ul style="list-style-type: none"> - ETF Tools: Tibor Lindovsky/Federico Grullon (CGE) - NDC Tracking (CTFs): Benise Joseph/Francesco Locatelli - GHG Inventory: Molly White/Brittany Meighan Rancharan - Adaptation: Fazle Rabbi Sadeque Ahmed (CGE) - Support (CB/Fin/Tech: Joana Vieira - NDC/BTR linkages: RCC Caribbean

Time	Session	Speaker
Coffee Break (15mins)		
2:45-4:00 (1hr, 15min)	(Rounds 3 and 4) Deepening understanding of Transparency Issues in an open space	<p>Facilitator: Viktoria Zipper (PATPA)</p> <p>Table Leads stations as participants move around with thematic questions:</p> <ul style="list-style-type: none"> - ETF Tools: Tibor Lindovsky/Federico Grullon (CGE) - NDC Tracking (CTFs): Benise Joseph/Francesco Locatello - GHG Inventory: Molly White/Brittany Meighan Rancharan - Adaptation: Fazle Rabbi Sadeque Ahmed (CGE) - Support (CB/Fin/Tech: Joana Vieira - NDC/BTR linkages: RCC Caribbean
4:00-4:30 (30 min)	Main learnings of today, wrap up and outlook of day 3	Facilitator: Viktoria Zipper (PATPA)
End of Day 2		

Day 3

Time	Session	Speaker
Day 3: Improvement plans and Outlook to 2nd BTR		
8:30-9:00	Registration	
9:00-9:15 (15 min)	Welcome and recap of day before/day ahead	<p>Facilitator: Molly White (GHGMI)</p> <p>Energizer: Joana Vieira (PATPA)</p>
9:30-10:30 (60 min)	Facilitating improved reporting and transparency over time: QA/QC Country experiences	<p>Facilitator: Molly White (GHGMI)</p> <p>CBIT-GSP: Francesco Locatelli</p> <p>Country: Antigua and Barbuda, Aaliyah Tuitt</p>
Coffee Break (15mins)		
10:45-11:15 (30 min)	Finalizing BTR 1	<p>Facilitator: Molly White (GHGMI)</p> <p>CBIT-GSP: Brittany Meighan Rancharan</p>

Time	Session	Speaker
11:15–1:00 (1hr, 15min)	Looking Towards BTR 2: Facilitating improved reporting and transparency over time: identifying areas of improvement for the BTR2	Facilitator: Molly White (GHGMI) UNFCCC: Tibor Lindovsky
Lunch (1pm-2pm)		
2:00-2:45 (60 min)	Mapping the Path Forward: Strategic Actions for Climate Reporting	Facilitator: Viktoria Zipper (PATPA) Icebreaker: Joana Vieira (PATPA)
Afternoon Coffee Break (15 mins)		
3:00-4:00 (60 min)	Main learnings of the workshop, evaluation and goodbye	Facilitator: Joana Vieira (PATPA) Evaluation: Brittany Meighan Rancharan (CBIT-GSP) Viktoria Zipper (PATPA)
End of Day 3 and the workshop Tomorrow Caribbean Cooperative MRV Hub Annual Meeting		

Appendix B: 6th Annual Meeting of the Caribbean Cooperative MRV Hub Agenda

Caribbean Cooperative MRV Hub Annual Meeting Agenda Day 4: Friday 4 th April 2025	
8:45 - 9:00	Participant Registration/Login
Session 1 9:00-9:30	Opening & Workshop Objectives
Facilitator: Ahyana	Official Opening Remarks <ul style="list-style-type: none"> - Welcome & Agenda, Ahyana, CCMRVH - Official Opening Remarks, Permanent Secretary, Ministry of Climate Resilience, the Environment and Renewable Energy - Interactive Introductions, Ahyana Bowen
Session 2 9:30-10:30	MRV Hub High Level Reflection
Facilitator: Benise Pre-recorded Board Members	<ul style="list-style-type: none"> - CCMRVH IKI Project Summary (2020-2024), Molly (15 mins) - Director's Update: provide an update on the transitioned MRV Hub (2024) and what can be expected in 2025, Benise Joseph - Introduction of CCMRVH Board of Directors and pre-recorded message, Shanna Emmanuel
10:30 – 11:00	Photo Session & Coffee Break
Session 3 11:00-12:00	MRV Hub Services, Programmes and Country-Specific Work
Facilitator - Kalifa Member Country Speakers	<ul style="list-style-type: none"> - MRV Hub Services, Training Programs, Reporting Data, MRV Systems, Reporting Chapters, Regionally Parameterized Tools, Kalifa - Q&A (5 mins) - Country Highlight #1 Antigua - Q&A - Country Highlight #2 St. Kitts and Nevis - Q&A - Country Highlight #3 The Bahamas - Q&A
Session 4 12:00-12:30	Country Experience and Priorities (Small Group Session)

Caribbean Cooperative MRV Hub Annual Meeting Agenda Day 4: Friday 4th April 2025	
Facilitator: Benise/ Ahyana	<ul style="list-style-type: none"> - Mentimeter Activity – What support do you need from the MRV Hub -
12:30-1:30	Lunch (1 Hour)
Session 5 1:30-2:30	International Partners Session
Kalifa` Facilitator: Molly	-Ice Breaker Information from partners on opportunities for member countries and future work -PATPA SPA -CBIT-GSP -RCC St. George/Caribbean -New Zealand -Q&A
Session 6 2:30-	<ul style="list-style-type: none"> - MRV Hub Future Outlook and Opportunities for Collaboration
Facilitator: Ahyana	<ul style="list-style-type: none"> - Presentation of CCMRVH Future Outlook - Question & Answer Period - Next Steps & Closing
5pm-7pm	Networking and Cocktail Celebration
<ul style="list-style-type: none"> - Close of Meeting 	

Appendix C: Attendees List

Participants		
	Country	Name
1	Antigua and Barbuda	Aaliyah Tuitt
2	Antigua and Barbuda	Anik Jarvis
3	Bahamas	Camesha Wilburgh
4	Bahamas	Norlesha Martin
6	Belize	Kelsie Garbutt
7	Dominica	Edgar Hunter
8	Grenada	Aria St. Louis
9	Grenada	Emily Dovell
10	Grenada	Chris Joseph
11	Grenada	John Jogie
12	Grenada	Juelia Frederick-Williams
13	Grenada	Ambassador Kennedy Roberts
15	Grenada	Naomi Telesford
16	Grenada	Permanent Secretary Peron Johnson
17	Grenada	Reene Smith
18	Grenada	Tara Francis
19	Grenada	Terah Antoine
20	Grenada	Titus Anotine
22	Saint Kitts and Nevis	Loren Yearwood
23	Saint Kitts and Nevis	Sade Hanley
24	Saint Lucia	Jermaine Descartes Missole
25	Saint Lucia	Lievorn Fontenelle
26	Saint Lucia	Shurman Brown Francis
27	Saint Lucia	Onika Benn
28	Saint Vincent and the Grenadines	Janeel Miller-Findlay
29	Saint Vincent and the Grenadines	Nafesha Richardson
30	Trinidad and Tobago	Kishan Kumarsingh
31	Trinidad and Tobago	Sue Ann Ramnarine

Facilitators and Organizational Partners		
	Organization	Name
31	CCMRVH	Ahyana Bowen
32	CCMRVH	Benise Joseph
33	CCMRVH	Kalifa Phillip

34	CCMRVH	Kavita Gunness
35	CCMRVH	Molly White
36	CCMRVH-Board Member	Shanna Emmanuel
37	NZAGRC	Lee Nelson
38	NZAGRC	Nicolas Costa
39	PATPA	Joana Catarina Vieira da Silva Lopes
40	PATPA	Viktoria Zipper
41	UNEP	Elca Wabusya
42	UNEP-CCC	Brittany Meighan Rancharan
43	UNEP-CCC	Francesco Locatelli
44	UNFCCC	Tibor Lindovsky
45	UNFCCC-CGE	Fazle Rabbi Sadeque Ahmed
46	UNFCCC-CGE	Federico Gullón
47	UNFCCC RCC	Jason Williams
48	UNFCCC RCC	Mayra Santaella
49	UNFCCC RCC	Quiana Watson

Appendix D: Highlighted Slides

In this appendix, we highlight key slides from the delivered presentations.

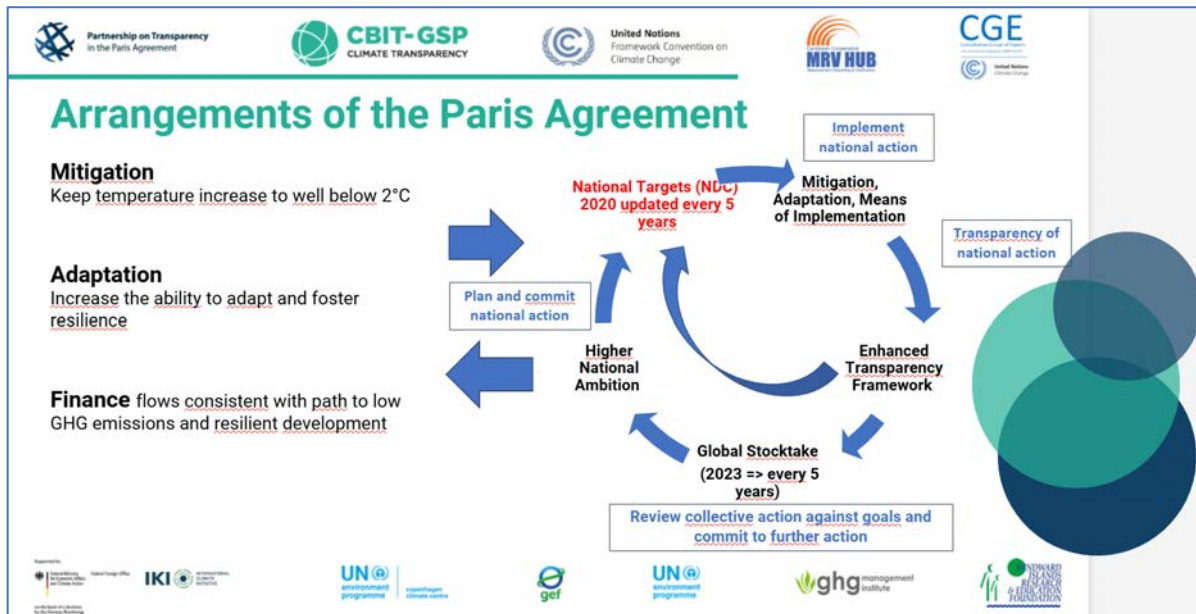


Figure 8: CBIT-GSP Facilitator, Brittany Meighan Rancharan shared the arrangements of the Paris Agreement on Day One, highlighting how each action influences other actions within the cycle.

Information necessary to track progress

A. National circumstances and institutional arrangements
Should be used to show a comprehensive image of the country's particular context that might impact their progress towards NDCs, including institutional, legal, procedural arrangements for implementation.

B. Description of a Party's NDC under Article 4 of the Paris Agreement, including updates
Detailed description of the NDC, including all its parameters and any updates since the last report. The purpose is to ensure a clear understanding of the country's climate commitments and any changes therein.

C. Information necessary to track progress made in implementing and achieving NDCs
The goal of this section is to outline how a country tracks its progress towards meeting its NDCs. It involves detailing the specific indicators used and sharing the most recent data related to these indicators.

D. Mitigation Policies, Actions, and Plans
Section that presents policies, actions and plans in place to mitigate climate change. The goal is to highlight the measures being taken to reduce GHG emissions and the effectiveness of these measures.

E. Summary of GHG Emissions and Removals
Provide a succinct summary of a country's GHG emissions and removals. This information is especially important for countries submitting a stand-alone national inventory report.

F. Projections of GHG Emissions and Removals
Projection of future GHG emissions and removals, based on current mitigation policies and measures. This helps to identify the potential future trajectory of a country's GHG emissions. (Flexibility)

G. Other Information
Any additional information that helps understand the progress in implementing and achieving their NDCs. This could include any unique initiatives, challenges, plans, etc.

Figure 9 Presentation by Brittany Meighan Rancharan on information necessary to track progress in achieving NDC's according to the modalities, guidelines and procedures, Day One.

Partnership on Transparency
in the Paris Agreement

CBIT-GSP
CLIMATE TRANSPARENCY

United Nations
Framework Convention on
Climate Change

MRV HUB
Measurement Reporting & Verification

CGE
Caribbean Group of Experts
on Measurement Reporting & Verification

Criteria for composing a TER team

- For centralized review of BTRs from the LDCs and SIDs, the secretariat shall strive to include technical experts from the LDCs and SIDs.
- The secretariat shall aim to ensure gender balance, to the extent possible, when selecting the TER team.
- The secretariat shall aim to achieve balance between experts from developed and developing countries when selecting the TER team
- Technical experts shall have recognized competence in the areas to be reviewed
- The collective skills and competencies of the TER team correspond to the information to be reviewed, and the teams include experts for each significant GHG inventory sector, mitigation and support, cooperative approaches and ITMOs under article 6 of the PA and LULUCF as relevant.

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Figure 10 Presentation on Technical Expert Review by CGE Facilitators, Federico Grullon and Fazle Rabbi Sadeque Ahmed, Day Two

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Tools and templates

The secretariat develops and makes available to the TER team a set of tools to support the TER. These include:

- The BTR-VTR:** This online platform is used by the TER team, the Party and the secretariat throughout the review process.
- TER practice guidance:** This document, which is prepared by the secretariat with input from the lead reviewers, is aimed at facilitating the review process and enhancing consistency across reviews..
- The thematic checklist:** This tool, which is designed to support the initial desk analysis by the TER team before the review week, helps the TER team to assess how the Party has fulfilled the reporting provisions of the MPGs in the BTR.
- TER report template:** The TER report captures the outcomes of the TER and is prepared using a standard template.
- Tools for LULUCF experts:** Separate tools to assist LULUCF experts in preparing the technical report on the technical analysis of the REDD+ technical annex are also provided.
- Other tools:** The secretariat develops additional tools and templates to support the TER.

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Figure 11: CGE Facilitators, Federico Grullon and Fazle Rabbi Sadeque Ahmed, identified the tools and templates that are provided to the TER team for the review process on Day Two

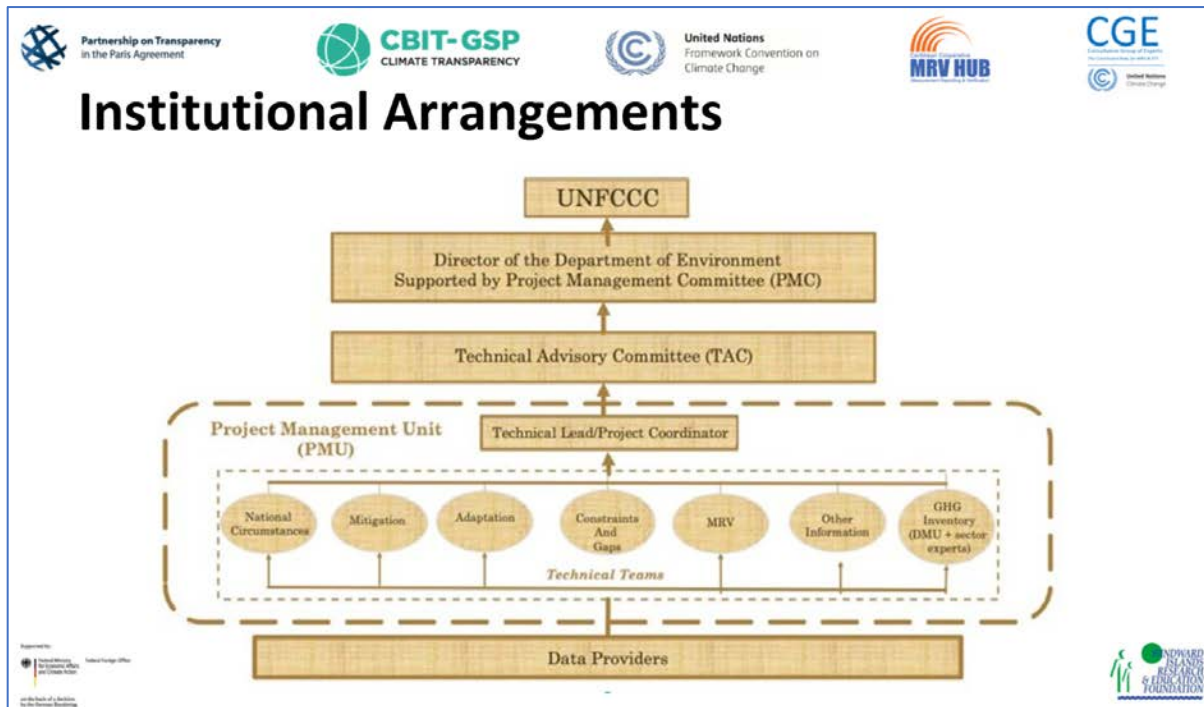


Figure 12: UNFCCC Facilitator, Tibor Lindovsky highlighted the Institutional Arrangements as part of the "Looking Towards BTR 2 Session" on Day Three

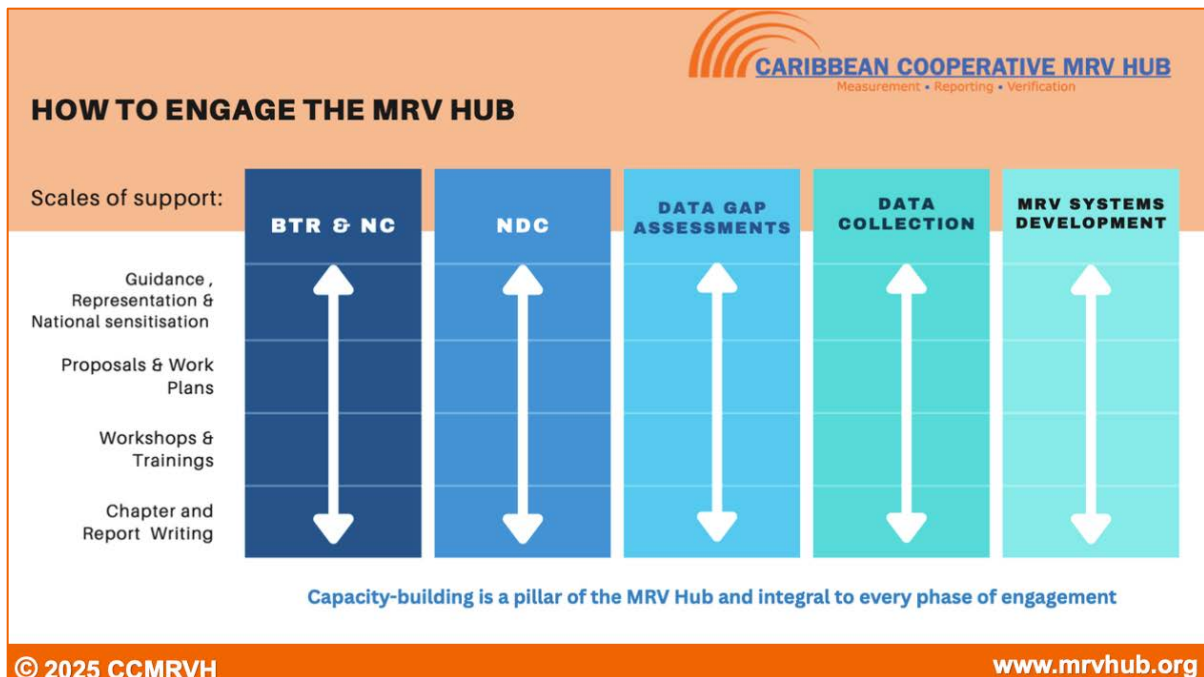


Figure 13: CCMRVH Programme Officer, Benise Joseph, shared the services offered by the MRV Hub on Day Four

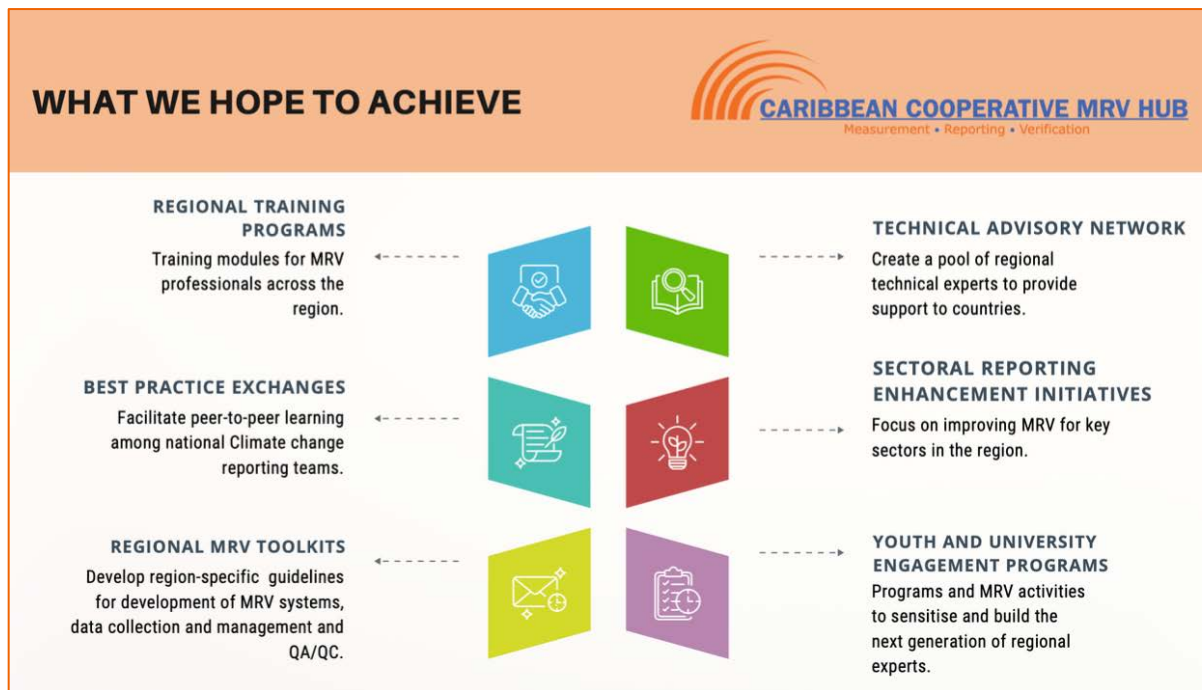
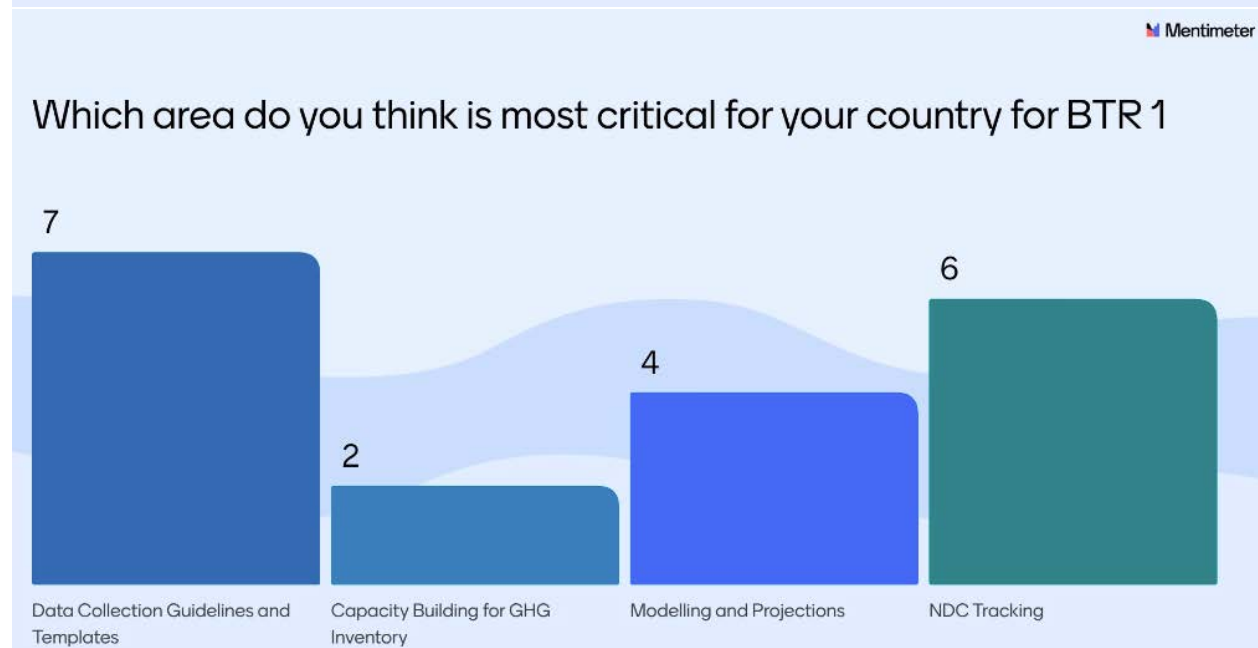
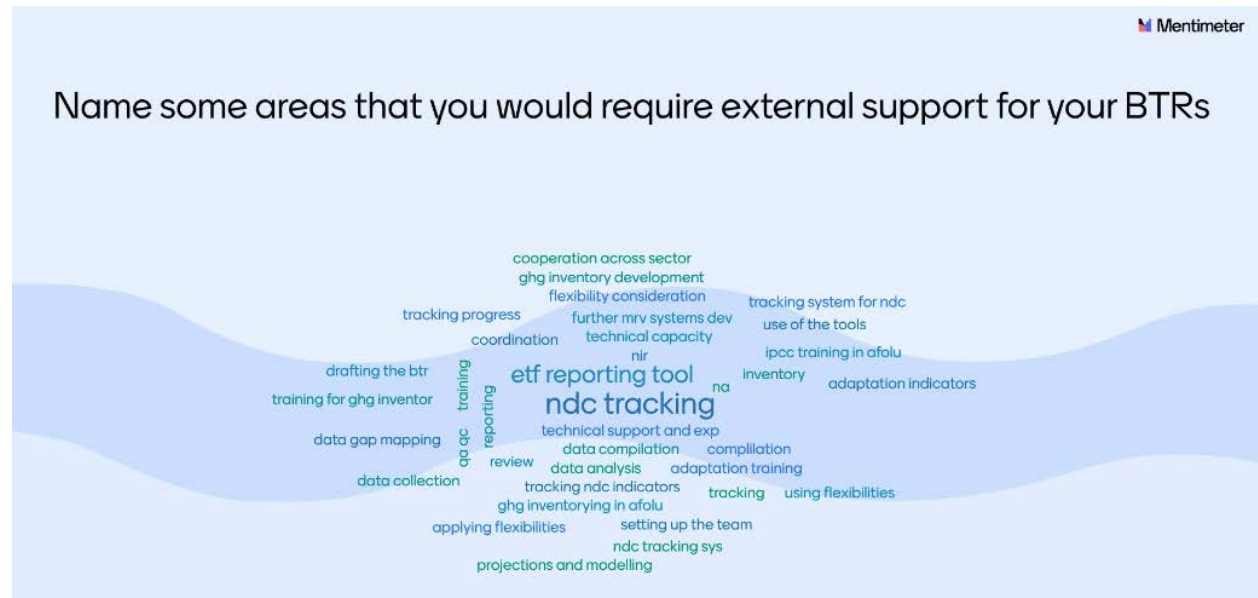


Figure 14 Member Country support areas envisioned by CCMRVH

Appendix E: Mentimeter Results



Out of the areas previously listed, in which areas do you think the MRV Hub can support your country?

NDC Tracking

Reporting

NDC Tracking and
Mitigation Assessments

NDC tracking

GHG Inventory

GHG inventory

MRV system

Chapter writing

Sector specific Ipcc
software training

All

GHG inventory

Mitigation assessment
and projections

MRV Framework ETF
Tools GHG Inventory -
Transport, Afolu, Energy

Tracking the progress of
the BTR report

NDC tracking

Data collection QAQC
Modeling

Mitigation Assessment

Qa qc Tracking

Collaborate with CBIT-
GSP

ETF tools

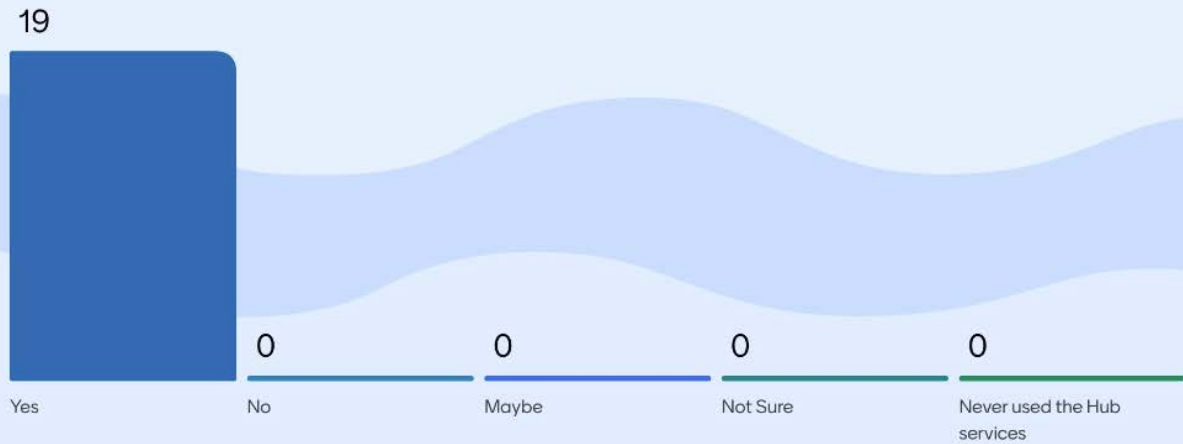
Train the trainer in ETF
reporting and BTR
reporting

QA/QC

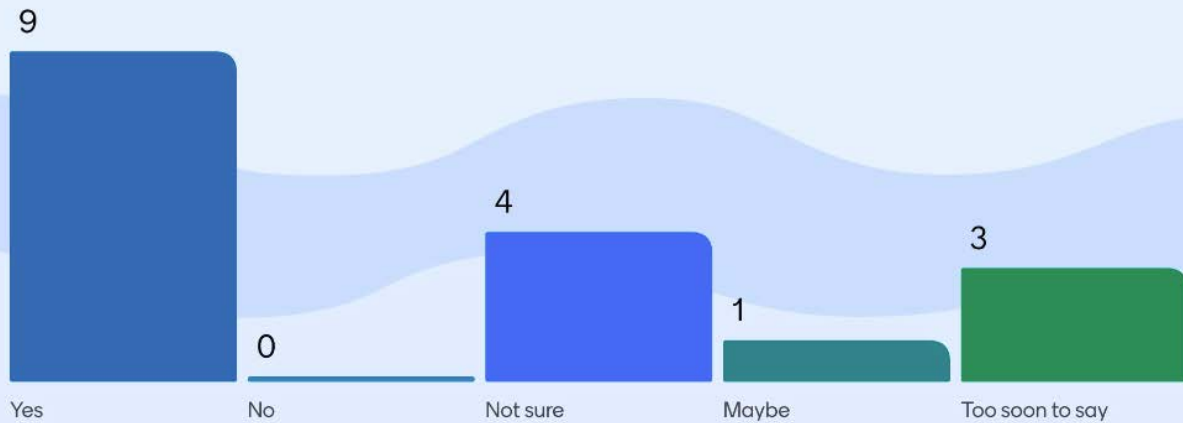
ETF tool

Training

Do you think that the services provided by the MRV Hub are essential to the region



Would you support the MRVH Hub with the organisation of a regional review for BTR 2



Appendix F: Photos



Figure 15 Facilitators of the BTR Finalization and NDC Alignment Workshop and 6th MRV Hub Annual Meeting on Day 1. (from left to right-back) Federico Grullon Gallopin, UNFCCC-CGE, Joana Viera da Silva Lopes, PATPA, Ah yana Bowen, CCMRVH, Kavita Gunness, CCMRVH, Kalifa Phillip, CCMRVH, Benise Joseph, CCMRVH, Elca Wabusya, UNEP, Fazle Rabbi Sadeque Ahmed, UNFCCC-CGE, (from left to right-front) Francesco Locatelli, UNEP-CCC, Viktoria Zipper, PATPA, Molly White, GHGMI, Brittany Meighan Rancharan UNEP-CCC CBIT-GSP. Photo credit: Ministry of Climate Resilience, the Environment and Renewable Energy, Government of Grenada



Figure 16 CCMRVH Member Country representatives and Facilitators of the BTR Finalization and NDC Alignment Workshop and 6th MRV Hub Annual Meeting on Day 1. Photo credit: Ministry of Climate Resilience, the Environment and Renewable Energy, Government of Grenada



Figure 17 Day 1 Participant introductions. Photo credit: Ministry of Climate Resilience, the Environment and Renewable Energy, Government of Grenada



Figure 18 (left to right) Ahyana Bowen, CCMRVH Programme Associate, Ambassador for Sustainable Development Goals, Kennedy Roberts (Grenada), Brittany Meighan Rancharan, UNEP-CCC CBIT-GSP Regional Coordinator. Photo credit: Ministry of Climate Resilience, the Environment and Renewable Energy, Government of Grenada



Figure 19 Kalifa Phillip, CCMRVH Programme Associate facilitating Day 4, Session 3. Photo credit: Ministry of Climate Resilience, the Environment and Renewable Energy, Government of Grenada



Figure 20 Participants, Facilitators and Organizational Partners on Day 4: 6th MRV Hub Annual Meeting. Photo credit: Ministry of Climate Resilience, the Environment and Renewable Energy, Government of Grenada